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Computer Training

Private computer instruction tailored to meet your needs

• Microsoft Office: Word, Excel, Outlook, Powerpoint

Trying to get that next job promotion? Wanting to sharpen your skills and boost your resume for your next job? If you knew how to use the various features in Microsoft Office, you could save hours in your work week and give your finished product a more professional feel.



• Web Design Basics

How do you setup a website and how does it work? How do you edit images so that they properly fit on a webpage? Creating an online presence through web pages and email marketing can be tedious without the proper technical knowledge.

• Computer Repair 101

What hardware components are involved in building a computer? How do I figure out which parts failed and how do I replace them? Learning the basics of computer hardware can save you money down the road.



• Editing Digital Video and Photos

Want to create a video of your family vacation that is only 5 minutes long? What is the best way to distribute family and wedding photos? Whether its organization or color correction, we are able to help you tackle those home projects that never seem to get done.

• Quickbooks and Quicken

Managing your finances can be difficult, especially if you do not know how to use tools to help you. Quicken and Quickbooks are commonly used for individuals and businesses to get their finances in order and more clearly communicate with your accountant during tax time.

